

Information Available from Alpheton Parish Council under the model publication scheme

<u>Information Available</u>	<u>How the information can be obtained</u>												
<p><u>Class 1 – Who we are &amp; what we do</u></p> <p>Currently, there are seven members of the Parish Council.</p> <table border="0"> <tr> <td style="vertical-align: top;">Ken Watkins (Chairman) 01284 827148</td> <td style="vertical-align: top;">3 The Glebe, Alpheton kenwatkins@hotmail.co.uk</td> </tr> <tr> <td style="vertical-align: top;">Richard Barraclough 01284 827642</td> <td style="vertical-align: top;">Highcroft, Alpheton</td> </tr> <tr> <td style="vertical-align: top;">Richard Kemp 01787 377861</td> <td style="vertical-align: top;">Tresco, New Rd, Long Melford</td> </tr> <tr> <td style="vertical-align: top;">Maureen Lankester Alpheton 01787 249185</td> <td style="vertical-align: top;">Meadow View, Bridge Street,</td> </tr> <tr> <td style="vertical-align: top;">Graham Maskell 01284 828280</td> <td style="vertical-align: top;">Small Acres, Church Lane Alpheton</td> </tr> <tr> <td style="vertical-align: top;">Trevor Rix 01284 828115</td> <td style="vertical-align: top;">Clapstile Farm, Alpheton trevor@trevorrix.co.uk</td> </tr> </table> <p>The Parish Clerk is Julie Rix    Buxtons, Old Bury Road, Alpheton 01284 828775                            juliemrix@gmail.com</p> <p>The councillors are elected by the parish every 4 years. The clerk is appointed by the council.</p> <p>The Council has regular meetings held in the village hall, advertised in advance on the village notice boards and on the website <a href="http://alpheton.onesuffolk.net">alpheton.onesuffolk.net</a>. Contact can be made via the clerk or direct to a councillor. All meetings are open to the public.</p>	Ken Watkins (Chairman) 01284 827148	3 The Glebe, Alpheton kenwatkins@hotmail.co.uk	Richard Barraclough 01284 827642	Highcroft, Alpheton	Richard Kemp 01787 377861	Tresco, New Rd, Long Melford	Maureen Lankester Alpheton 01787 249185	Meadow View, Bridge Street,	Graham Maskell 01284 828280	Small Acres, Church Lane Alpheton	Trevor Rix 01284 828115	Clapstile Farm, Alpheton trevor@trevorrix.co.uk	<p>Hard Copy or Website <a href="http://alpheton.onesuffolk.net">alpheton.onesuffolk.net</a></p>
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<p><u>Class2 – What we spend &amp; how we spend it</u></p> <p>The Parish Council applies to Babergh District Council for a precept which is a sum of money that covers all necessary expenditure of the council for the coming year. This is budgeted for carefully. An independent auditor audits the council’s books every year. The clerk is the Financial Officer.</p> <p>Receipts &amp; Payments Summaries for 2007 to 2017 are available  Receipts &amp; Payments Accounts for 2007 to 2017 are available  Annual Return Forms and Auditor’s Reports are available  Budget Papers  Details of Grants awarded</p>	<p>Hard copies on application</p>
<p><u>Class 3 – What our Priorities are and how we are doing</u></p> <p>As the first tier of Local Government we can liase between the local community and the District and County Councils. We are consulted over local Planning Applications and can communicate local views where expressed. We try to preserve the character and quality of village life, whilst encouraging innovation and progress.</p>	
<p><u>Class 4 – How we make decisions</u></p> <p>All decisions are made at Council meetings and agreed by the council.</p> <p>Timetable of meetings. – Usually An Annual Parish Council Meeting in May, plus four others spaced throughout the year.  Forthcoming meetings are as follows;  3<sup>rd</sup> October 2017  5<sup>th</sup> December 2017</p> <p>Agenda  Minutes  District &amp; County Council Reports  Responses to planning applications  Responses to consultations  Responses to Planning Applications</p>	<p>Hard copies on application</p> <p>Minutes are available on the website <a href="http://alpheton.onesuffolk.net">alpheton.onesuffolk.net</a></p>
<p><u>Class 5 – Our Policies &amp; procedures</u></p> <p>Code of Conduct  Publication Scheme</p> <p>We have adopted the model schemes as recommended by Local Government</p>	
<p><u>Class 6 – Lists &amp; Registers</u></p>	

<p>We keep a Register of Members Interests at Meetings, which logs any interest a member has at a meeting about an item under discussion which he/she has a connection with. He/she can then withdraw for that item so as to avoid influencing the outcome.</p> <p>Assets Register</p>	
<p><u>Class – 7</u>  The Services we offer.  We have provided and maintain three bus shelters, and a litter bin on Tye Green.  We cut the village greens, the Churchyard, and other areas of grass to keep the village looking tidy.  We have created and maintain a small village pond.  We help to support the Village magazine and website.</p>	
<p><u>Schedule of Charges</u></p> <p>Photocopying</p> <p>Postage</p> <p>Other documents</p>	<p>10p per A4 sheet copied one side</p> <p>Current second class rate</p> <p>Application on request</p>