

## Bank reconciliation – pro forma

This reconciliation should include all bank and building society accounts, including short term investment accounts. It is to be included in the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are on a receipts and payments basis. Please complete the highlighted boxes, remembering that un-presented cheques should be shown as negative figures.

Name of smaller authority: Alpheton Parish Council

County area (local councils and parish meetings only): Suffolk

### Financial year ending 31 March 20xx

Prepared by (Name and Role): Mary Luton-Woodburn

Date: 21/04/2023

	£	£
<b>Balance per bank statements as at 31/3/xx:</b>		
<span style="border: 1px solid black; background-color: yellow; padding: 2px;">account 1</span>	<span style="border: 1px solid black; background-color: yellow; padding: 2px;">9,611.8</span>	9,611.8
Petty cash float (if applicable)		-
Less: any un-presented cheques as at 31/3/xx <b>(enter these as negative numbers)</b>		-
Add: any un-banked cash as at 31/3/xx N/A	<span style="border: 1px solid black; background-color: yellow; display: inline-block; width: 100px; height: 20px;"></span>	<span style="border: 1px solid black; background-color: yellow; display: inline-block; width: 100px; height: 20px;"></span>
		-
<b>Net balances as at 31/3/xx (Box 8)</b>		<b><u>9,611.8</u></b>