

MINUTES OF A PARISH COUNCIL MEETING HELD AT ALPHETON  
VILLAGE HALL ON 28<sup>TH</sup> AUGUST 2012 at 7.00pm.

Apologies; Graham Maskell, Maureen Lankester and John Nunn, District Councillor.

Present; Ken Watkins, Chairman, Alan Ariss, John Holdway, Richard Kemp, and Trevor Rix. Also present Julie Rix the Clerk, and PCSO Partington.

The Chairman declared an interest in the Planning Application relating to his property ( no3, the Glebe).

The previous Annual Meeting's minutes of 22<sup>nd</sup> May and 24<sup>th</sup> July were signed as correct. Proposed by Trevor Rix, seconded by Alan Ariss.

There were no matters arising.

Police; PCSO Partington gave her report. There had been one crime in the period June to August which was an attempted burglary. She reminded the council to be careful about securing residences and out buildings. Residents can request a tailored crime prevention survey for their home, vehicle or business premises. In addition to this there is a website called [www.immobilise.com](http://www.immobilise.com), where you can register your property for free and improve the chances of getting property back if it is lost or stolen.

Contact details; PCSO 3231 Partington, Babergh West SNT  
New Non Emergency Telephone: 101  
[baberghwest.snt@suffolk.pnn.police.uk](mailto:baberghwest.snt@suffolk.pnn.police.uk)  
[www.suffolk.police.uk](http://www.suffolk.police.uk)

Planning;

B/12/00742/FHA

Nest Cottage, Old Bury Road, Alpheton  
Erection of single storey, & two storey extension.  
Permission granted

B/12/00700/FHA/AS

3, The Glebe, Alpheton  
Erection of single storey side garage extension (removal of existing)  
Permission granted

B/12/00561/VOT/ETR

Woodview, 7, Bury Road, Alpheton  
Erection of two-storey side & rear extension (extension of time limit to condition attached to P.P.  
B/09/00273/FHA)  
Permission granted

Mr Kemp also stated that both the Rose & Crown at Bridge Street and the two commercial outlets near The Mill, Bridge Street were being investigated for breaches of Planning Regulations.

### Highways:

Surface dressing has taken place on Old Bury Road and is a considerable improvement. The Clerk has also reported recent flooding in this area from Thatched Acre and down The Glebe, although no response has been forthcoming.

### Finance:

BDO LLP Audit of Parish Council Accounts has been returned- completed. They were approved by the council. The action plan from Auditor's comments repeats that a Risk Assessment required (see next item).

Ladywell Accountancy Services – Payslip for the first half year's salary for the clerk and invoice for the accountant for this year for £25.

Claim form for monies paid in respect of recycling – 2.457 tonnes mixed glass and 0940 tonnes paper giving a total of £86.06.

Came & Company Parish Council Insurance would like to quote. The Insurance is due to Suffolk Acre by 1<sup>st</sup> October so a quote will be sought to compare.

### Cheques authorised at this meeting;

No; 391	£144.00	BDO LLP	Audit Fee year ending March 2012
No; 392	£12.00	Alpheton Village hall	– Hall hire
No; 393	£25.00	Ladywell Accountancy Services	year 2012-2013
No; 394	£927.58	J Rix	– Clerk's First Half year salary
No; 395	£34.40	J Rix	– Clerk's expenses

### Risk Assessment:

This has been compiled by the Chairman and Clerk and copies circulated. The areas in the village which come under the jurisdiction of the Parish Council will need to be checked for risks regularly. The Chairman and Clerk will do the first inspection followed at monthly intervals by Councillors checking (each individually). This was agreed.

### Clerk's correspondence and report.

The Clerk brought some items to the council's attention. Subsequent items were; SALC information on The Sustainable Communities Act, a reminder of comments requested on the Suffolk Flood Risk, copy Suffolk View, copy Suffolk Acre Update.

### Chairman's report;

The new website is up and running. Thanks to Trevor Rix who is the Webmaster for us.

An emergency meeting was called to complete the new Code of Conduct paperwork.

The Chairman suggested a slight amendment to the number of meeting held by the council. At present there are five meetings a year. He proposed to have six, one every other month. This was agreed. ( From 2013 January, March, May, July, September, November on the fourth Tuesday were possible.)

Mr Kemp gave his Babergh District Council and Suffolk County Council reports and was thanked. He said that Alpheton Parish Council would be invited to workshops in Long Melford in connection with the Community Consultation Exercise. There is also support for better Broadband provision in smaller villages like ours.

There was no further business and this meeting closed at 7.35pm.

The next meeting will be November 27<sup>th</sup> 2012 at 7pm.