

ALPHETON PARISH COUNCIL

MINUTES FOR THE PARISH COUNCIL MEETING HELD ON THURSDAY 12 OCTOBER 2023 IN ALPHETON VILLAGE HALL AT 7.00PM

Present: Cllrs M Gray (Chair), G Baker, R Kemp, J Moore, Tim Rix. Also present: Mary Luton-Woodburn, Parish Clerk.

1. To receive apologies for absence Apologies were received from Cllrs Jacobs, Nunn and Malvisi
2. Declarations of Interest None
3. To approve Minutes of the meeting of 27 July 2023 The minutes were approved. Proposed, Cllr Baker, Seconded, Cllr Moore.
4. Public Forum. No members of the public present.
5. To consider any new planning matters and report on any decisions
 - (i) DC/23/02958 Full Planning Application - Erection of detached annex for family members (following demolition of outbuilding/s)(re-submission of withdrawn application DC/23/00095). Laburinthos Cottage Bury Road Shimpling (part In the Parish Of Alpheton). The Clerk reported that this application had been granted.
 - (ii) To report on planning appeal relating to application DC/21/05011 Application for a Lawful Development Certificate for an Existing Use or Operation or activity including those in breach of a planning condition. Conversion and use of former second world war building as a dwellinghouse. Land Opposite To Stone Cottages Bury Road Shimpling Suffolk. The Clerk reported that the public inquiry had refused the planning appeal and the application for costs against BMSDC.
6. To receive the Parish Clerk's report
 - (i) The Council approved the payment of all items on the schedule of payments. Proposed Cllr Kemp, Seconded Cllr Baker.

Evan Markell, 7 Aug grass cut, as per contract	£	180.00	PHA 1875 s.164
Evan Markell, 11 Sept grass cut, as per contract	£	180.00	PHA 1875 s.164
BDC Parish Election Recharges	£	133.11	LGA 1972 s.111
Clerk's Salary from 1 July – 30 Sept 2023	£	881.24	LGA 1972 s.111
Clark's Expenses Apr-Sept 2023	£	39.99	LGA 1972 s.111
HMRC Clerk's tax	£	76.60	LGA 1972 s.111
Alpheton Village Hall hire Oct, meeting	£	20.00	LGA 1972 s.111
CAS website hosting for one year (VAT £10)	£	60.00	LGA 1972 s.111
SALC payroll services – 6mths to 30 Sept 2023 (VAT £3.80)	£	22.80	LGA 1972 s.111
Gryphon First Aid Unit – defib pad renew village green	£	68.00	PHA 1936, s.234
Total expenditure	£	1,661.74	
 - (ii) To receive a half-yearly report on the budget. The Clerk's half yearly report noted that a projected underspend of some £400 was expected unless any unexpected items of expenditure were required. The Clerk hopes that it may be possible to keep any rise in the precept to a minimum, depending on the tax base at the calculation date. The Clerk's report was noted by the Parish Council.
 - (iii) Following discussion, the Parish Council confirmed that an area of grass bordering the village green belonged to SCC. Cllr Gray undertook to report the need to strim and clear this area via the SCC portal. This work was previously undertaken by the grass cutting contractor.

Signed

Dated.....

7. To receive District and County Councillors' Reports Cllr Kemp's report was noted.
8. To receive an update on the moving of the SID devices Cllr Moore reported that the new arrangements were now up and running and the SIDs had been moved once, so far. The contractor still had not provided the SLA to the Clerk. The contractor has advised that the Alpheton SIDs were not designed to be moved frequently and so may need more frequent repairs. Cllr Moore will work with Cllr Rix to see how the data might be used. The Parish Council agreed that Holly Jacobs would be invited to the next meeting to brief them on ANPR and TVAS use. The Clerk to issue invitation. Cllr Gray undertook to start investigating village gates and their costs.
9. To receive an update on the revising of Parish Council website Cllr Rix reported that some of updates were complete. The Clerk will resend information to help progress further updates. Cllr Moore will arrange to provide event information and photos related to the Village Hall to Cllr Rix, via the volunteer who helps with these items. All Councillors to encourage photos for the website via Whatsapp and Facebook pages.
10. To consider additional Insurance Guidelines from the Parish Council insurers relating to Special Events and Activities It was confirmed that the Christmas Tree Lights did not belong to the Parish Council, rather that a donation had been made to help with the cost of the lights. The Village Christmas Tree was not sited on land belonging to the Parish Council. It was agreed that an annual inspection of the PC's football net would be arranged. Proposed, Cllr Gray, Seconded Cllr Kemp. It was also noted that a member of the community would be asked to carry out regular checks for safety.
11. To receive a report on a donation of noticeboard for use on the bus shelter in Bridge Street Cllr Gray's report was noted and the Village Hall thanked. The Village Hall has undertaken to donate the noticeboard and fix it to the side of the bus stop at Bridge Street. General notices about the village would be posted here. A key will be provided for Parish Council use.

12. Date and time of next Parish Council meeting:

Thursday Nov 30 at 7.00pm.

The meeting closed at 8.07pm.

Signed

Dated.....