

MINUTES OF AN ANNUAL PARISH COUNCIL MEETING OF ALPHETON PARISH COUNCIL HELD AT ALPHETON VILLAGE HALL ON 22nd MAY 2012 AT 7.45pm

Apologies; John Nunn, District Councillor.

Present; Ken Watkins, Chairman, Alan Ariss, John Holdway, Richard Kemp, Maureen Lankester , Graham Maskell and Trevor Rix. Also present Julie Rix the Clerk, PCSO Fudge and one member of the public.

There were no Declarations of Interest.

The Chairman welcomed everyone to the meeting. The previous Annual Meeting's minutes were signed as correct. Proposed by Graham Maskell seconded by Alan Ariss.

Mr Kemp then proposed that Mr Watkins remain as Chairman, seconded by Mr Rix. This was agreed.

Mr Watkins proposed that Mr Ariss continue as Vice chairman. This was agreed.

Mr Watkins has completed a Declaration Of acceptance of Office as Chairman.

The previous meeting's minutes were signed as correct. Proposed by Mr Ariss, seconded by Mr Maskell.

Matters Arising – there were none.

Planning

The Chairman had attended a Neighbourhood Plan meeting but felt that this was more suitable for larger Parishes than this. A Parish Plan may be better. A questionnaire would start the process. Suffolk Acre have a pro forma that we could use.

Finance

As reported in the previous minutes the Audit has been submitted.

The following cheques were authorised;

No; 386 £12.00	Alpheton Village Hall – hall hire
No; 387 £114.00	SALC subscription
No; 388 £27.00	Lynne Holt – Internal Auditor
No; 389 £150.00	Alpheton Village hall – Jubilee Celebration Donation
No; 390 £469.78	Alpheton Village hall – Locality Budget Funding through County Councillor Kemp.

Correspondence and Clerk's Report

All councillors have had a copy of the correspondence list.

Extra correspondence :

Babergh Media release on Noise Action Week, Consultation on appointment of external auditor for the future, This council is happy with BDO LLP. Conference for councillors from the Royal Town Planning Institute, Suffolk master Composter Volunteer Scheme, Home-Start Babergh Annual meeting.

Mr Richard Wallace can not continue to manage the village website. Mr Rix has agreed to take this on.

Any Other Business – there were none.

The next meeting will be August 28<sup>th</sup> at 7.pm.

This meeting closed at 8.30pm.