

# ALPHETON PARISH COUNCIL

## Parish Council Meeting

### AGENDA

**The Councillors of Alpheton Parish Council are summoned to an additional Parish Council Meeting, to be held on 22 June 2021 at 7pm in Alpheton Village Hall.**

**Mary Luton-Woodburn**  
Parish Clerk  
16 June 2021

1. To receive apologies for absence
2. Declarations of Interest
3. To approve Minutes of 4 May 2021 [attached]
4. Public Forum – Questions from members of the public for a maximum of three minutes duration per person
5. To consider and approve the Annual Governance and Accountability Report 2020/21 [all items attached]:-
  - (i) To consider and approve Certificate of Exemption for 2020/21
  - (ii) To consider and approve Annual Internal Audit Report for 2020/21
  - (iii) To consider and approve Annual Governance Statement 2020/21
  - (iv) To consider and approve Accounting Statement 2020/21
6. To consider the proposal that a reimbursement of the electricity cost (up to £30 per year) for running the defibrillators at Alpheton Garage and the Village Hall, be approved
7. To consider a proposal from the owner of Alpheton Garage that they be allowed a discount on their unpaid £950 licence fee for 2020/21. [paper attached]
8. To consider a proposal that the Parish Council Asset Register, which is currently held in a handwritten book, be transferred to an electronic register for ease of scrutiny.
9. To receive District and County Councillors' Reports [Cllr Kemp's June report attached]
10. To receive the Parish Clerk's report:
  - (i) consider and approve the Financial schedule of items awaiting authorisation [attached]
11. To consider any new planning matters (there are no new planning matters at this time)
12. To note:
  - SIDS – proposed out of meeting Zoom familiarisation/training session for Cllrs'
  - Any update on Broken Grit Bin (SCC)
  - Building at VH, any update from owner Barry Drury
13. Date and time of next Parish Council meeting:

3 August 2021 – 7pm