

ALPHETON PARISH COUNCIL

The Parish Councillors of Alpheton Parish Council are summoned to an
Additional Parish Council Meeting on

16th December 2020 at 7pm by way of video conferencing (Zoom)

AGENDA

- 1 Apologies
- 2 Declarations of Interest
- 3 To consider and approve the draft Minutes of the meeting held on 13th October 2020: to be discussed at the formal Council meeting on 2nd February 2021
- 4 Matters Arising:
- 5 Public Forum: *(Not applicable for this meeting)*
- 5 District and County Cllrs Reports: to be discussed at the formal Council meeting on 2 February 2021
- 6 Correspondence (all correspondence has been forwarded to Cllrs ahead of the meeting)
- 7 Vacancy for Clerk to the Parish Council
 - (i) to consider the full role of the Clerk
 - (ii) to consider tasks and responsibilities undertaken by Councillors
 - (iii) to agree suitable job description for the Clerk including hours of work, salary, qualifications for advertising via the SALC website
- 8 Clerks/RFP's report: to be discussed at the formal Council meeting on 2 February 2021
- 9 Planning: Any future planning applications to be discussed either at the formal Council meeting on 2nd February 2021 or on another date to be arranged.
- 10 Parish Councillors reports: to be discussed at the formal Council meeting on 2 February 2021.
- 14 Date and time of next Parish Council meeting: the formal Council meeting is to be held on 2 February 2021.

Madeline Gray
Cllr & Chair
Alpheton Parish Council