

ALPHETON PARISH COUNCIL

MINUTES OF A PARISH COUNCIL MEETING

HELD ON 13TH OCTOBER 2020 AT 7PM (REMOTELY BY WAY OF VIDEO CONFERENCING)

1. Apologies: Parish Cllr John Moore sent his apologies. District Cllr Malvizi and County Cllr Richard Kemp also sent their apologies as they had prior engagements.
2. Declarations of Interest: None
3. To consider and approve the draft Minutes of the meetings on 27 July 2020 (amended) and 18 August 2020:
 Cllr Jacobs proposed and Cllr Rix seconded that the Minutes of 27 July 2020 as amended were a true and accurate record of the meeting. All Cllrs present approved.
 Chair Cllr Gray proposed and Cllr Nunn seconded that the Minutes of 18 August 2020 were a true and accurate record of the meeting. All Cllrs present approved.
4. Matters arising:
 - (i) Planning matter DC/20/03232 and DC/20/03233 (Listed Building Consent)– The Old Rectory, Old Bury Road, Alpheton – repairs and alterations as per Design and Access Statement. *Planning permission has been granted.*
 - (ii) Speed Indicator Device – awaiting response from SCC Highways. The PC has submitted 10 locations and SCC have advised that a maximum of 6 is permitted within a parish.
 - (iii) Defibrillator – update at item 8 of the Agenda.
 - (iv) Grit bin replacement on Old Bury Road – still trying to get old one removed and new replacement.
5. Public Forum:
 - (i) Mr Huber of Spartan Group explained to the meeting that he wished to have an informal chance to meet and discuss Spartan Groups future application in relation to the land at Lynwold. They will, regardless of what is discussed, be putting in an application, but wondered if there was any way that they could work with the Parish Council. Clerk stated that the objections in relation to previous planning applications at this site are well documented on the Babergh planning portal. Mr Huber stated that Spartan Group would usually have some form of community engagement process usually in village halls and invite residents along to look at the plans and discuss. Clerk indicated that it was a process often seen and if Spartan Group felt as though it was something they could do safely in the current climate then that was a matter for them. If they were going to have any pre-application meetings with any SCC highways officers then APC would appreciate attending a site meeting in relation to that as it is documented repeatedly as a major concern.

Signed.....

Dated.....

6. District and County Cllrs reports:

Attached to these Minutes.

7. Correspondence (all correspondence has been forwarded to Cllrs ahead of the meeting):

- (i) Email regarding registering interest in Community Funding for Quiet Lanes. *Following discussion it was agreed that this would not be pursued;*
- (ii) Email from Sudbury and District Citizens Advice providing an Impact Report for 2019/2020. *Following discussion and vote, it was agreed that the Parish Council would make a donation of £50 towards the ongoing costs of the CAB advising people in Sudbury and the surrounding villages including Alpheton. They do a great deal of work assisting and advising people with debt issues and during the pandemic the Parish Council appreciated that service may be required more so now than before.*
- (iii) Email correspondence from Mr Huber at Spartan Group regarding a potential planning proposal within the parish (planning application not yet submitted). *Please see Item 5 Public Forum.*

8. Defibrillator:

- (i) Donations received to date –
- (ii) Liaise with VH Committee to determine where to mount defibrillator and how to implement the power supply. Cllr Moore was at a VHC meeting that evening and would revert back to the PC on these questions;
- (iii) Who will be supplying and installing the defibrillator and cabinet (precise costs to be obtained).

The Parish Council agreed that Gryphon First Aid Unit would supply as they had been the most reasonable on costs.

Parish Council agreed to instruct electrician Mr Vic Regan. He is able to undertake the electrical work and also provide the appropriate certificates to sign off the electrical installations.

Cllr Rix had been calculating the costs of the first defibrillator and there was a shortfall of £125. A parishioner had kindly agreed to meet any shortfall. Cllr Rix will contact the parishioner and arrange for the £125 to be bank transferred to the Parish Council.

The second defibrillator is to be financed from Parish Council monies. Clerk will enquire whether CIL monies can be used or not. If not, then the Parish Council did have enough reserves in any event to purchase the second defibrillator.

Cllr Rix will obtain an exact quote from Gryphon for the supply of the equipment and an indication of the cost of installation from Mr Regan.

Signed.....

Dated.....

9. Consider draft Precept for 2021-22

	2020-21	2021-22
<u>INCOME</u>		
Precept	3755.00	?
Recycling credits	200.00	170.00
Garage licence	950.00	950.00
	4905.00	?
<u>EXPENDITURE</u>		
Clerk's salary	1995.00	1995.00
Clerk's expenses	80.00	80.00
Audit fees	0.00	0.00
Hire of Hall	120.00	120.00
Insurance/subs SALC/CAS	400.00	420.00
Grass cutting	1400.00	1250.00
Donations	50.00	50.00
Village Magazine	150.00	150.00
Dog and litter bins	230.00	230.00
Chairs expenses	50.00	50.00
Training	200.00	200.00
Parish Election costs 2019	30.00	30.00
Contingency	200.00	200.00
Defibrillator		to be agreed
	4905.00	?

CLLrs agreed the draft as above, but without any tax base rate yet to be released from BDC. With regards to the amount for the defibrillator that could be discussed at the next meeting once Cllr Rix received a quotation giving a better idea of overall costs, including that of the electrician.

CLLrs to consider further at meeting on 1 December 2020.

10. Clerk/RFOs reportSchedule of Income and Expenditure to be approvedIncome

Precept 2/2 payments	1877.50
Defibrillator monies	490.00

Signed.....

Dated.....

Expenditure

Webhosting	60.00
PC Insurance	207.48
N Smith	856.40
(salary from 06/05/20 to 06/10/20)	

11. Planning: no new planning matters.

12. Parish Cllrs reports:

- (i) Hedgerows – recent BDC communication. District Cllr Malvisi had asked whether this is something that the PC wished to consider at the land near the VH. Cllr Rix advised the landowner was Mr Pawsey. Cllr Rix concern was who would maintain the hedgerows once they were planted. Following discussion Cllrs agreed not to pursue.

13. Date and time of next Parish Council meeting: 1 December 2020 at 7pm

Meeting closed: 8.15pm

Signed.....

Dated.....